## **REGISTRATION – LIBRARY CARDS**

Library cards are issued immediately if you have a photo identification and proof of current residential address at the time of application. A post office box is not a sufficient address. A driver's license, or other ID, printed check, utilities receipt or mail may be used as proof of address.

Persons eligible for library cards must be a resident of Lenox or unincorporated areas of Taylor County. Also, persons living within the service area of an Iowa library, approved for reciprocal borrowing through the Open Access Program (check at the desk for confirmation.)

The Lenox Public Library Board may make the determination to charge a non-resident's fee to a resident of a non-participating Open Access library area.

Children who fit the residence requirements are eligible for a library card according to the discretion of their parents or legal guardian. Parental signature is required for persons under age 14. Responsibility for a child's selection and return of materials, and any fines or charges accrued on the child's card, is held by the parent or guardian of the child.

When applying for a card applicant must fill out and sign an application form with the following information: full name, current address, phone number, email address, employer information, and county of residence. Cards expire one year from the month of issuance. To renew simply contact the library to update your information.

There will be a limit of three items checked out on a new card.

A library card is not necessary in order to use the computers.

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Reviewed:

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