

The Lenox Public Library provides free public access to the Internet.

Responsibility

The library has no control over the information accessed through the Internet and cannot be held responsible for its content. Individuals must accept responsibility for evaluating content. As with other library materials, the library affirms responsibility of parents or guardians to guide their children's use of the Internet. Users are responsible for any loss or damage done to the equipment.

Security

The Library's wireless network is not secure. Information sent from or to your device can be captured by anyone else with a wireless device and the appropriate software. The Library's staff is available for guidance and assistance, but may not be able to provide technical support and no guarantee can be provided that you will be able to make a wireless connection. The Library assumes no responsibility for damage to your equipment or data.

Confidentiality

The Library supports the right to privacy and confidentiality of its patrons and maintains no record of what the patron views, including web sites visited, passwords or credit card numbers.

Inappropriate Use

Inappropriate use of the Internet is prohibited. It is illegal to access, view, print, distribute, display, send or receive images or graphics of material that violates laws relating to child pornography. Misuse of the computers will result in a loss of privileges. Viewing material that is materially offensive to those that can view the computer screen is grounds for suspension of Internet privileges.

Copyright Laws

Patrons are responsible for compliance with all copyright laws protecting software, and are not permitted to install, or delete software, or modify the computer's hardware or settings. Patrons may not attach accessory equipment, or save any files to the computer's hard drive, without advance permission from the librarian.

Suspension of Privileges

The library staff reserves the right to suspend anyone's use of the computers or Internet for violation of any of the Library's policies.

Adopted: 5/2/11
Reviewed: 7/16/2019
Revised: 11/21/17

Procedures

1. Access to the iPads, computers and Internet is available as long as you do not have overdue books or unpaid fines.
2. You must sign in at the desk, your full name or library card number and the time, before using the iPads or computers. Up to two patrons may use a device at the same time, if desired.
3. iPads and computers may be used for one-hour blocks of time. If no one else is waiting, you may continue for one additional hour. This two hour, per day, limit may be waived at Library Staff discretion.
4. Computers may be reserved up to a week in advance. If not reserved they are available on a "first-come, first-served" basis.
5. The laptop and iPads may be checked out for "in library" use only.
6. Audio files may only be accessed as long as the patron is using headphones to contain the sound. Head phones are available at the desk for in library use. Any damage done to the head phones is the patron's responsibility.
7. Apps and software downloaded onto any electronic device will only be done by the Library Director, (or hired computer technician) with the collection development policy, planned programming and knowledge of community needs in mind.
8. If a patron uses the printer, there will be a charge of 30¢ per page. If the page is for a school project there is no charge.
9. All devices will be shut down five minutes prior to closing.

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